**Kelbrook and Sough Parish Council**

Chair: Cllr Paul Maskell

Clerk: Dorothy Parsons

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Website: [www.kelbrookandsoughparishcouncil.org.uk](http://www.kelbrookandsoughparishcouncil.org.uk)

**SUMMONS to an Extraordinary meeting of Kelbrook and Sough Parish Council to be held on Tuesday 10th January 2023 at 7.00pm in the Annex, Kelbrook and Sough Village Hall.**

Members of the Public are welcome to attend this meeting. The Parish Council’s Filming Policy will be made available.

You are summoned to attend a meeting of the Parish Council, on the above date and time. If you are unable to attend, it is important that your apologies and reason is passed to the Chair prior to the meeting.

**AGENDA**

**1. Welcome**

The Chair Cllr. Maskell welcomes all to the meeting.

**2. Attendance, Apologies and Non-Attendance**

To record, accept or otherwise, attendance, apologies for absence and non-attendance.

**3. Declarations of Interest/s**

Members are reminded of the legal requirements concerning the declaration of interests:

A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, it is suggested that a Member with a disclosable pecuniary interest leave the room where the meeting is held while any discussion or voting takes place.

**4. Public**

Any requests to speak on an item on the agenda must be sent via post/email to the clerk a day before the meeting.

**5. Minutes**

 **The minutes of the last meeting will be confirmed at the next full meeting on 17 January 2023.**

**6. Financial Matters**

1. Approval of revised Financial Regulations
2. Statement of the accounts
3. Approval of the Asset Register Policy
4. Statement of the Asset Register
5. Budget and Precept for 2023-2024

**Date & Time of next full meeting**

The next meeting will be held on Tuesday 17th January 2023 in the Village Hall Annex at 7.00pm.

DATED Clerk: